

APPLICATION: TWO-YEAR PROGRAM

# BACHELOR OF EDUCATION



ST. FRANCIS XAVIER  

---

UNIVERSITY



## COMPLETION GUIDE

Please ensure the following documents are sent to the Admissions Office.

- a) This application form, complete in all its details, with the non-refundable application fee of \$40. Cheque/money order enclosed OR

Visa/Mastercard Number: \_\_\_\_\_

Expiry: \_\_\_\_\_ CVV: \_\_\_\_\_

- b) Letters of reference from only three individuals who know you well as a learner, worker, leader and can address the specific categories on the reference form. You may include references in sealed envelopes.

- c) Official copies of all university transcripts. StFX students need not submit the StFX transcript.

NOTE: If you are currently attending a college, university, or post-secondary institution, please have a final transcript sent to St. Francis Xavier University as soon as possible. You are responsible for ensuring all documents are received at the Admissions Office.



**ST. FRANCIS XAVIER**  
UNIVERSITY

## CONTACT US:

**Admissions Office**

PO Box 5000, Antigonish,

Nova Scotia, Canada B2G 2W5

Tel: 1-902-867-2219 (local)

Toll-Free: 1-877-867-StFX (7839)

Fax: (902) 867-2329

Email: [admit@stfx.ca](mailto:admit@stfx.ca)

Program applied for:  Elementary  Secondary

On Campus B.Ed (full-time)  Off Campus B.Ed (three years)

## APPLICANT

Last Name: \_\_\_\_\_

Previous Last Name: \_\_\_\_\_

First Name: \_\_\_\_\_

Middle Name: \_\_\_\_\_

Preferred First Name: \_\_\_\_\_

## MAILING ADDRESS

Street Address/PO Box: \_\_\_\_\_

City: \_\_\_\_\_

Province/State: \_\_\_\_\_

Postal Code/ZIP: \_\_\_\_\_

Country: \_\_\_\_\_

Phone: ( ) \_\_\_\_\_

Email: \_\_\_\_\_

Phone: ( after April 30 ) ( ) \_\_\_\_\_

Email: ( after April 30 ) \_\_\_\_\_

## PERSONAL INFORMATION

Gender:  Male  Female  Not Reported

Date of birth: Day \_\_\_\_\_ Month \_\_\_\_\_ Year \_\_\_\_\_

Mother-tongue:  English  French  Mi'kmaq  Other: \_\_\_\_\_

Citizenship:  Canadian/Permanent Resident  Other

Are you a Permanent Resident of Nova Scotia?  Yes  No

Ethnic Origin (optional):  Aboriginal  African Descent  Other

## NEXT OF KIN

Mother  Father  Guardian  Spouse

Mr  Ms Last Name: \_\_\_\_\_

First Name: \_\_\_\_\_

Phone: ( ) \_\_\_\_\_

Email: \_\_\_\_\_

## POST-SECONDARY STUDY

*(Failure to disclose previous attendance at another institution could result in academic dismissal.)*

Have you attended StFX?  Yes  No

If 'yes', give dates of attendance StFX: \_\_\_\_\_

ID#: \_\_\_\_\_

NAME OF COLLEGE OR UNIVERSITY	DATES ATTENDED	DIPLOMA GRANTED	CREDITS COMPLETED	DATE DEGREE WAS AWARDED OR IS EXPECTED TO BE AWARDED

Have you ever attended any other post-secondary institution, been denied acceptance, or dropped out of any college or university?

Yes  No If yes, explain: \_\_\_\_\_

## **LIFE EXPERIENCES/COMMUNITY INVOLVEMENT**

Please write an essay below and attach a resume which details your experience in the following categories: Volunteer and Community Experience, Work Experience, Life Experience (such as travel, care giving, etc.) and Practicum Experience (if applicable). Please highlight activities which relate directly to your teachable subject

## **WHY DO YOU WISH TO BECOME A TEACHER?**

Using only the space provided, please explain why you want to be a teacher. Your essay will be evaluated on your articulation of your view of students' learning, view of subject matter, and vision for public education.

Please fill out the accompanying form that corresponds with your stream (elementary or secondary). Refer to the Information Sheet for a description of teachables.

List the names and addresses of three persons who know you well as a learner, worker, leader and can address the specific categories on the reference form. (Please list only 3 references).

Name	Position	Address
_____	_____	_____
_____	_____	_____
_____	_____	_____

*Our preference is that you include, where possible, your sealed letters of reference with your application. It is your responsibility to ensure that these references are returned to the StFX Admissions Office.*

Other information you would like the Admissions Committee to consider in assessing your application.

Are you available for a personal interview if requested?  Yes  No

Have you ever been convicted of a criminal offense?  Yes  No

If yes, please explain:

*Upon admission, a Criminal Record Check must be submitted*

Does your name appear on any child abuse register?  Yes  No

If yes, please explain:

*Upon admission, a Child Abuse Register Search must be submitted*

Do you know of any reason why your fitness to teach in a school might be challenged?  Yes  No

If yes, please explain:

Name of person responsible for fees:  Self or: \_\_\_\_\_

I hereby agree to abide by all the rules and regulations which apply to students of this university and acknowledge that my right to remain at St. Francis Xavier University is subject to my observance of them. The information above is correct to the best of my knowledge.

St. Francis Xavier University gathers and maintains records of personal information, including but not limited to the information on this form, for the purposes of admission, registration, provision of educational services, ongoing contact with students and alumni, and soliciting support for these and other University activities. The collection, use and disclosure of personal information by the University is governed by the Nova Scotia Freedom of Information and Protection of Privacy Act, S.N.S. 1993, c5. The information provided by applicants on this form, and other information provided to the University from time to time, will be maintained in the University's records. The personal information provided may be used by University personnel and disclosed to third parties as required or permitted by applicable legislation or in accordance with the purposes for which it is collected. By signing this Application for Admission, you indicate your consent, pursuant to the Freedom of Information and Protection of Privacy Act, to the collection, use and disclosure of your personal information as described above.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*All documents become the property of StFX*

**PLEASE MAIL TO:**  
Admissions Office  
St. Francis Xavier University  
PO Box 5000, Antigonish, Nova Scotia, Canada B2G 2W5





## ELEMENTARY REQUIREMENTS

for entrance into the Bachelor of Education program at StFX

<b>FIRST DEGREE</b>	You <b>must have</b> earned a university degree with a minimum of 90 credit hours of course work		
<b>Social Studies</b>	You <b>must have</b> 9 credit hours in the subject field of social studies from any or a combination of the following related disciplines:  <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; vertical-align: top;"> <b>Geography</b>  <b>Political Science</b>  <b>Classics</b>  <b>Anthropology</b>  <b>Mi'kmaq Studies</b>  <b>Acadian Studies</b> </td> <td style="width: 50%; vertical-align: top;"> <b>History</b> (preference for local &amp; Canadian History)  <b>Law</b>  <b>African Canadian Studies</b>  <b>Sociology</b>  <b>Philosophy</b>  <b>Economics</b> </td> </tr> </table>	<b>Geography</b> <b>Political Science</b> <b>Classics</b> <b>Anthropology</b> <b>Mi'kmaq Studies</b> <b>Acadian Studies</b>	<b>History</b> (preference for local & Canadian History) <b>Law</b> <b>African Canadian Studies</b> <b>Sociology</b> <b>Philosophy</b> <b>Economics</b>
<b>Geography</b> <b>Political Science</b> <b>Classics</b> <b>Anthropology</b> <b>Mi'kmaq Studies</b> <b>Acadian Studies</b>	<b>History</b> (preference for local & Canadian History) <b>Law</b> <b>African Canadian Studies</b> <b>Sociology</b> <b>Philosophy</b> <b>Economics</b>		
<b>Science</b>	You <b>must have</b> 6 credit hours in university science from any or a combination of the following disciplines:  <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; vertical-align: top;"> <b>Environmental Studies</b>  <b>Biology</b>  <b>Chemistry</b>  <b>Interdisciplinary Studies in Science</b> </td> <td style="width: 50%; vertical-align: top;"> <b>Geology/Earth Sciences</b>  <b>Oceanography</b>  <b>Physics</b> </td> </tr> </table>	<b>Environmental Studies</b> <b>Biology</b> <b>Chemistry</b> <b>Interdisciplinary Studies in Science</b>	<b>Geology/Earth Sciences</b> <b>Oceanography</b> <b>Physics</b>
<b>Environmental Studies</b> <b>Biology</b> <b>Chemistry</b> <b>Interdisciplinary Studies in Science</b>	<b>Geology/Earth Sciences</b> <b>Oceanography</b> <b>Physics</b>		
<b>Mathematics</b>	You <b>must have</b> 6 credit hours in university mathematics. Three of the six credits must include the investigation of fundamental concepts and ideas.		
<b>English/French</b>	You <b>must have</b> 6 credit hours in the subject field of English if first degree was delivered in English or you must have 6 credit hours in French if first degree was delivered in French.		
<b>Developmental Psychology</b>	You <b>must have</b> a course in Developmental Psychology. (May be a three or six credit course)		

**NOTE: A maximum of 6 credit hours of cognate\* courses may be recognized in fulfillment of the individual subject field requirements identified above.**

\*Please note that final decisions on cognates are determined by the Department of Teacher Education in consultation with the Registrar of Teacher Certification Division of the N.S. Department of Education and Early Childhood Development.

# STFX B.ED. APPLICATION: ELEMENTARY STREAM

for entrance into the Bachelor of Education program at StFX

Name \_\_\_\_\_

\*IMPORTANT NOTE: Carefully adhere to the Admission Requirements & Information Sheet and to the General Requirements Sheet BEd Elementary Stream (on back) as you complete this form.

Please check box if specialization is desired:  French  Physical Education

Institution & Degree: \_\_\_\_\_

Grad Year: \_\_\_\_\_

	COURSE NAME AND NUMBER	CREDIT HOURS	FOR OFFICE USE ONLY
<b>Social Studies (9)</b> Nine (9) credit hours from among History, Geography, Economics, Political Science Law, Classics, Anthropology, Mi'kmaq Studies, African Canadian Studies, Acadian Studies, Sociology, or Philosophy.			<input type="checkbox"/> Yes
			<input type="checkbox"/> No
			#Missing _____
			Cognate _____
<b>Mathematics (6)</b> Six (6) credit hours in Mathematics. Three of the six credits must include the investigation of fundamental concepts & ideas.			<input type="checkbox"/> Yes
			<input type="checkbox"/> No
			#Missing _____
			Cognate _____
<b>English or French (6)</b> Six (6) credit hours in English if first degree is delivered in English or (6) credit hours in French if first degree is delivered in French.			<input type="checkbox"/> Yes
			<input type="checkbox"/> No
			#Missing _____
			Cognate _____
<b>Science (6)</b> Six (6) credit hours from among Environmental Studies, Biology, Chemistry, Interdisciplinary Studies in Science, Physics, Geology/Earth Sciences, Oceanography.			<input type="checkbox"/> Yes
			<input type="checkbox"/> No
			#Missing _____
			Cognate _____
<b>Developmental Psychology</b> A course in developmental psychology is required. This may be a three or six credit course.			<input type="checkbox"/> Yes
			<input type="checkbox"/> No
			#Missing _____
			Cognate _____

REVIEWER: \_\_\_\_\_

DATE REVIEWED: \_\_\_\_\_

# SECONDARY REQUIREMENTS

for entrance into the Bachelor of Education program at StFX

<b>FIRST DEGREE</b>	You must have earned a university degree with a minimum of 90 credit hours of course work
<b>Major Subject Field (Mandatory)</b>	You must have a concentration of at least 30 credit hours of university coursework in one discipline of a subject field taught in Nova Scotia secondary schools as outlined below in table 2. (e.g. 30 credits of history which is one discipline of the recognized subject field of Social Studies). A maximum of 6 credit hours of cognate* university coursework may be included in fulfillment of this requirement.
<b>Minor Subject Field (Mandatory)</b>	You must have a concentration of at least 18 credit hours of university coursework in one discipline in a second subject field taught in Nova Scotia secondary schools as outlined below in table 2. (e.g. 18 credits of biology which is one discipline of the recognized subject field of Science). A maximum of 6 credit hours of cognate* university coursework may be included in fulfillment of this requirement.
<b>Second Minor Subject Field (18) (Optional)</b>	At least eighteen (18) credit hours may be listed in a third subject field taught in Nova Scotia secondary schools.

**NOTE 1:** Applicants who potentially have a major and minor subject in science should contact the Department of Teacher Education for further information.

RECOGNIZED SUBJECT FIELD	RELATED DISCIPLINE(S)
Business	Business, Commerce, Marketing, Accounting
English	English
French	French
Social Studies	History, Geography, Political Science, Sociology, Economics, Law, Classics, African Canadian Studies, Mi'kmaq, Anthropology, Acadian Studies. <b>Please note that Anthropology can only be accepted as a minor related discipline.</b>
Diverse Cultures	Sociology, African Canadian Studies, Mi'kmaq, Anthropology, Acadian Studies <b>Please note that Anthropology can only be accepted as a minor related discipline.</b>
Mathematics	Mathematics
Science	Biology, Chemistry, Physics, Geology/Earth Sciences, Oceanography, Environmental Studies
Physical Education	Human Kinetics, Kinesiology, Physical Education
Fine Arts	Music, Dance, Visual Arts, Theatre Arts, Drama
Family Studies	Nutrition, Biology, Sociology, Child Studies
Languages	Gaelic, Mi'kmaq, Spanish

\* Please note that final decisions on cognates are determined by the Department of Teacher Education in consultation with the Registrar of Teacher Certification Division of the N.S. Department of Education and Early Childhood Development.



# STFX B.ED. APPLICATION: SECONDARY STREAM

for entrance into the Bachelor of Education program at StFX

Name \_\_\_\_\_

\*IMPORTANT NOTE: Carefully adhere to the Admission Requirements & Information Sheet and to the General Requirements Sheet BEd Secondary Stream (on back) as you complete this form.

Please check box if specialization is desired:  French  Physical Education

Institution & Degree: \_\_\_\_\_

Grad Year: \_\_\_\_\_

	COURSE NAME AND NUMBER	CREDIT HOURS	FOR OFFICE USE ONLY
<b>Major Subject Field (30)</b> *Thirty (30) credit hours are required in one discipline in a subject field taught in Nova Scotia secondary schools. <b>(Mandatory)</b>			<input type="checkbox"/> Yes <input type="checkbox"/> No #Missing _____ Cognate _____
<b>Minor Subject Field (18)</b> *Eighteen (18) credit hours are required in one discipline in a second subject field taught in Nova Scotia secondary schools. <b>(Mandatory)</b>			<input type="checkbox"/> Yes <input type="checkbox"/> No #Missing _____ Cognate _____
<b>Second Minor Subject Field (18)</b> At least eighteen (18) credit hours may be listed in a third subject field taught in Nova Scotia secondary schools. <b>(Optional)</b>			<input type="checkbox"/> Yes <input type="checkbox"/> No #Missing _____ Cognate _____
<b>REVIEWER:</b> _____	<b>DATE REVIEWED:</b> _____		

# ADMISSION REQUIREMENTS AND INFORMATION SHEET

## TWO-YEAR BACHELOR OF EDUCATION PROGRAM

The Bachelor of Education is a two-year program following a first degree. Applicants for the BEd program must have completed a first degree in arts, science, human kinetics, human kinetics, business or any equivalent. The BEd program has two streams: elementary and secondary. Specialist programs in teaching physical education and French as a second language are available, within either the elementary or the secondary stream.

## ADMISSION CRITERIA

At the present time, admission to the Bachelor of Education program is limited to approximately 100 students. During the review process, applicants are initially evaluated in 4 equally-weighted areas.

- 1) **Academic records:** Normally applicants for the BEd program must have a senior year average of at least 70 or a GPA of 2.5. Consideration is also given to the applicant's performance throughout the entire undergraduate program.
- 2) **Life experiences and community involvement:** Both breadth and depth of involvement are evaluated, as is the applicant's experience with diversity and with inclusive practices.
- 3) **Letters of reference:** The rating of the applicant's personal and professional qualities by 3 referees who know the individual in *different* capacities as a learner, worker, and leader are evaluated.
- 4) **Essay on why the applicant wants to teach:** The essay is evaluated on the applicant's articulation of his/her view of students, view of subject-matter, and vision for schooling.

## INTERVIEWS

Based on the above criteria, applicants will be short listed for the next stage of the process where interviews are normally required. Interviews include core questions asked to all applicants applying to the BEd program as well as specific questions relating to the elementary or secondary stream, as applicable, and, for secondary stream applicants, to the major and minor subject fields for which the applicant is applying. Interview questions focus on a general understanding of teaching, teaching content and processes, personal and professional qualities, an understanding of diversity and inclusive practices, and communication skills. The applicant's file review and interview are equally weighted. Composite scores from the two parts of the application process form the basis for offers in each stream of the program, and within subject fields in the secondary stream.

## ADMISSION TIMELINES

<b>JANUARY 25</b>	Completed applications must be submitted by January 25 of the year admission is sought.
<b>FEBRUARY 1–28</b>	Applications will be reviewed by faculty within the School of Education.
<b>MARCH 1–30</b>	Selected applicants will be invited for interviews, at differentiated times, by stream and by subject field, throughout this period.
<b>APRIL 1–30</b>	Letters will be mailed out to applicants informing them of the status of their applications.

## ELEMENTARY EDUCATION STREAM (P-6) REQUIREMENTS

**SOCIAL STUDIES:** Nine (9) credit hours are required in the subject field of Social Studies from any one or combination of the following disciplines: History (preference for local & Canadian History), Geography, Political Science, Classics, Anthropology, Mi'kmaq Studies, Acadian Studies, Economics, Law, African Canadian Studies, Sociology or Philosophy.

**SCIENCE:** Six (6) credit hours are required in a university science from any or a combination of the following disciplines: Environmental Studies, Biology, Chemistry, Interdisciplinary Studies in Science, Geology/Earth Sciences, Oceanography or Physics.

**MATHEMATICS:** Six (6) credit hours are required in the subject field of Mathematics. Three of the six credits must include the investigation of fundamental concepts and ideas.

**ENGLISH OR FRENCH:** Six (6) credit hours are required in the subject field of English, if the undergraduate degree was delivered in English. Six (6) credit hours are required in the subject field of French, if the undergraduate degree was delivered in French.

**DEVELOPMENTAL PSYCHOLOGY:** A course in Developmental Psychology. This may be a three or six credit course.

**FRENCH:** Applicants are encouraged to have courses in oral and written communication; communication strategies (speaking, listening, reading, writing strategies); Acadian, Quebec and francophone culture courses; an introduction to French literature, which could include literature throughout the francophone world. In addition to this, elementary applicants are encouraged to have a course in Children's French Literature taught in French.

## SECONDARY EDUCATION STREAM (7-12) REQUIREMENTS

### INFORMATION ON SUBJECT FIELDS AND RELATED DISCIPLINES

Secondary education students must prepare to teach two subject fields normally taught in the public secondary schools of Nova Scotia (English, French, Social Studies, Diverse Cultures, Mathematics, Science, Physical Education/Health Education, Fine Arts, Gaelic, Family Studies).

**ENGLISH:** Applicants are encouraged to have courses in Canadian, American, British (including Shakespeare), and post-colonial literature.

**FRENCH:** Applicants are encouraged to have courses in oral and written communication; communication strategies (speaking, listening, reading, writing strategies); Acadian, Quebec and francophone culture courses; an introduction to French literature which could include literature throughout the francophone world.

**SOCIAL STUDIES:** Applicants must have a concentration in one of the following related disciplines: Acadian studies, African Canadian studies, classics, economics, geography, history, law, Mi'kmaq, political science, anthropology or sociology. Please note the discipline of anthropology can be used for a minor subject field only, not as a major subject field, unless it is cross-listed with sociology.

**DIVERSE CULTURES:** Applicants must have a concentration in African Canadian studies, Mi'kmaq studies, native studies, anthropology or sociology. Please note, courses in women's studies, world religions, and interdisciplinary studies are only eligible if they are cross-listed with the aforementioned related disciplines. Also note the discipline of anthropology can be used for a minor subject field only, not as a major subject field, unless it is cross-listed with sociology.

**MATHEMATICS:** Applicants are encouraged to take math courses in calculus, matrix algebra, geometry, and statistics.

**SCIENCE:** Applicants must have a concentration in one of the following related disciplines: biology, chemistry, geology/earth sciences, environmental studies, oceanography, or physics.

**PHYSICAL EDUCATION/HEALTH EDUCATION:** Applicants, please see notes below on Physical Education Specialization.

Applicants with a specialization in Fine Arts, Gaelic or Family Studies should contact the Department of Teacher Education for further information.

### MAJOR SUBJECT FIELD

A minimum of thirty (30) credits in the applicant's first degree must be in one discipline of a recognized subject field taught in Nova Scotia secondary schools. (e.g. 30 credits of history which is one discipline of the recognized subject field of Social Studies). A maximum of 6 credit hours of cognate\* university coursework may be included in fulfillment of this requirement

### MINOR SUBJECT FIELD

A minimum of eighteen (18) credit hours of university coursework in one discipline in a second recognized subject field taught in Nova Scotia secondary schools. (e.g. 18 credits of biology which is one discipline of the recognized subject field of Science). A maximum of 6 credit hours of cognate\* university coursework may be included in fulfillment of this requirement.

### PHYSICAL EDUCATION SPECIALIZATION

As a specialist discipline, Physical Education requires that prospective students meet recognized national standards. In addition to the general requirements for either the elementary or secondary stream, applicants must have a minimum of 30 credits in the major subject for their first degree in the related disciplines of physical education, human kinetics, or kinesiology, with at least half consisting of courses beyond the introductory level. In addition, students should present among their required courses the following:

- a) Courses illustrating knowledge of disciplinary content, including but not limited to, human anatomy/physiology, motor learning and control, and psychology of physical activity;
- b) Courses related to the curriculum of the provincial school system including basic movement, gymnastics, dance, and team/individual sports, recreation and leisure pursuits, and exercise and health-related fitness;
- c) Courses in health education and growth and development;
- d) A course in special populations in physical education.

*Consideration may be given to applicants with unique skill sets or experiences.*

### MI'KMAQ FOCUS

Applicants pursuing a Mi'kmaq focus in their BEd may develop a concentration in language and/or culture. The language focus requires oral fluency in Mi'kmaq, and at least eighteen (18) credits in Mi'kmaq language-related courses in the first degree.

\*Please note that final decisions on cognates are determined by the Department of Teacher Education in consultation with the Registrar of Teacher Certification Division of the N.S. Department of Education and Early Childhood Development.

Information about St. Francis Xavier University, including the academic calendar, is available at [www.stfx.ca](http://www.stfx.ca)