

**Presidential Task Force:
Sustaining the Academic Priorities at StFX
March 25, 2014
Coady 150, 12:00-1:30pm**

Present: Jeff Orr (Chair), Janice Landry, Shannon Morell, Helen MacGregor, Leo MacPherson, Tara Callaghan, Yvon Grenier, Tim Hynes, Richard Nemesvari, Lynne Murphy, Lisa Lunney Borden, Jacques Boucher, Charmaine McPherson, Peter Poole, Bob Hale, Matt Meyer, Laura Sandre

Staff: Gina Sampson, Candice Finbow

1. Approval of notes from previous meetings.

The notes from the February 18th meeting were approved after minor editing.

2. Summary of decisions made through email

2.1 Members approved the creation of an integrated online reporting form for academic programs (summary in February 27th email from Jeff Orr to TF members). Each Academic Department (or Interdisciplinary Program) will complete one form with questions at both the departmental and program level. Scoring will be at the program level only.

2.2 Members approved a change to the category of "Majors Programs" (summary in March 5th email from Jeff Orr to TF members). Rather than grouping all types of majors (e.g., advanced majors, majors, joint majors, etc.) into one category for review, advanced majors (and joint advanced majors) will be examined as a separate category.

2.3 Both of these changes emerged from campus consultations in mid-February.

3. Review of online reporting form

3.1 Members reviewed and approved the online version of the academic reporting form.

3.2 Academic programs will have access to the online form later in the week.

3.3 Members are encouraged to engage with colleagues as they complete reports and to encourage colleagues to consult the guidelines and rubric.

4. Review of Data tables.

4.1 Members approved an overview statement to accompany the data tables.

4.2 Members committed to transparency in providing as much data as possible to all departments so long as private information is not compromised. All data tables will include information about all departments.

5. Time line for subsequent meetings

5.1 Upcoming Task Force meetings: Thursday, April 17th, 1-4pm; Monday, April 28th, 1-4pm

5.2 Members were asked to reserve time through May and into early June for day-long or half-day scoring meetings.

5.3 A meeting poll will be circulated to establish specific times.