

**Presidential Task Force:  
Sustaining the Academic Priorities at StFX  
December 16, 2013  
Coady 150; 9:00-11:00am**

**Present:** Leslie MacLaren (Chair), Jeff Orr, Janice Landry, Shannon Morell, Helen MacGregor, Leo MacPherson, Laura Sandre, Tara Callaghan, Tim Hynes, Richard Nemesvari, Lynne Murphy, Ramsey Duff, Lisa Lunney Borden, Robert van den Hoogen, Matt Meyer, Denton Anthony, Keith De'Bell, Charmaine McPherson, Jacques Boucher

Staff: Gina Sampson

**1. Approval of notes from last meeting**

- 1.1. Notes were not ready for presentation at this meeting and will be submitted for approval at the next meeting.

**2. Information sessions follow-up**

- 2.1. Sessions had good attendance with approximately 45-60 people at each.
- 2.2. Some important questions emerged which should be addressed on the FAQ section of the website: the difference between this process and an integrated planning exercise; the scoring methods that will be used; the position of graduate programs and research activity.
- 2.3. Definitions of key terms and the evaluation rubric should all be placed on the website.
- 2.4. Attendees expressed appreciation for the task force's commitment to transparency and openness.
- 2.5. It will be important to use multiple communication methods to reach all stakeholders, and to convey as much information as possible in writing.
- 2.6. The AVP office will schedule a January information session for students.

**3. Review of Academic template**

- 3.1. Members reviewed a revised draft of the academic program question template and made comments:
  - Significant progress has been made, and the draft is closer to a final form.
  - Research activity must be fairly captured and it seems more reasonable to report research at the department level rather than the program level.
  - Members affirmed their commitment to develop questions to capture the ways in which teaching informs research and vice versa.
- 3.2. Additional written feedback was collected and will be incorporated into a new draft.
- 3.3. The revised draft will be presented to selected task force members for a pre-piloting exercise in early January.

**4. Testing the Templates**

- 4.1. Formal piloting of both templates will begin as soon as the pre-piloting has been completed.
- 4.2. Drafts of both templates will be distributed to campus community for feedback while the piloting is taking place.

**5. Criteria Weighting**

- 5.1. Members completed a weighting exercise. Results will be presented at the next meeting.
- 5.2. Members agreed that the criteria weightings should be distributed to the campus community with the template drafts.

**6. Next meetings:**

- 6.1. Members agreed to reschedule the task force meetings currently booked for January to accommodate changes to teaching schedules.
- 6.2. The next meeting is proposed for **Friday, January 10, 1-5pm**