

**Presidential Task Force:
Sustaining the Academic Priorities at StFX
May 6, 2014
Coady 242, 2:30pm-4:30pm**

In attendance: Leslie MacLaren, Jeff Orr, Tara Callaghan, Lisa Lunney Borden, Charmaine McPherson, Peter Poole, Yvon Grenier, Janice Landry, Tim Hynes, Shannon Morrell, Richard Nemesvari, Rachel Hurst, Lynne Murphy, Keith De'Bell, Matt Meyer, Jane MacDonald, Jennie MacDonald, Denton Anthony, Alicia Silliker, Dave Risk, Taylor Mason

Staff: Candice Finbow, Gina Sampson,

Welcome Alicia Silliker VP Academic for the StFX Students' Union

1. Approval of summary notes

- Notes from the April 28th meeting were reviewed and approved as submitted. They will be posted to the website.

2. Updates

- 100% of ASAP reports have been submitted.
- Communications updates will be sent to thank the campus community for ASAP submissions and notify the community of the next steps.
- Deadline for ACAD submissions is May 16. A series of workshops for academic departments is planned for May 8 to 13.

3. Review of scoring phases/schedule

- Members discussed the scheduling for the review meetings, which will be mostly daylong meetings held over a two- to three-week period.
- Members also reviewed the multi-phase approach, which will involve individual, small team, and sub-committee review of each program.

4. Categories

- Members reviewed draft language for the categories into which programs will be placed. Feedback to clarify, change and strengthen the language was collected.
- These changes will be incorporated into a late-draft version, and the language will be discussed further through the norming stage of the review process.

5. Protocol for requesting clarification

- Members agreed that they would not ask programs for additional information, but that they could request clarification on submitted information or data. That request will only be received from a team, not by an individual.

6. Confidentiality

- Members reviewed StFX Confidentiality Policy and previous TF decisions about confidentiality.
- Members agreed about the importance of maintaining confidentiality around submitted information, process discussions and results.

7. Final Report

- Members discussed options for sections of the final report. Members agreed to provide qualitative comments to support rationale for placement.

8. Next step

- Updates of scoring schedule will be distributed.