

Academic Support & Administrative Programs

2-Apr-14

| Department | Program | Author | Secondary Author | Approval |
|---------------------------|--|-----------------------|------------------|----------------|
| Accommodations Management | Accommodations Management (Residences) | Alison Sampson | | Bob Hale |
| | Accommodations Management (Summer) | | | |
| Alumni Affairs | Alumni Communications | Mary Jessie MacLellan | | Tim Lang |
| | Alumni Stewardship | | | |
| | Events | | | |
| | Student Events | | | |
| Athletics | Athletic & Recreation Administration | | | Leo MacPherson |
| | Athletic Therapy | | | |
| | Interuniversity Varsity Teams | | | |
| | Basketball - Men's | | | |
| | Basketball - Women's | | | |
| | Cross Country - Men's | | | |
| | Cross Country - Women's | | | |
| | Football - Men's | | | |
| | Ice Hockey - Men's | | | |
| | Ice Hockey - Women's | | | |
| | Rugby - Women's | | | |
| | Soccer - Men's | | | |
| | Soccer - Women's | | | |
| | Track & Field - Men's | | | |
| | Track & Field - Women's | | | |
| | Sports Camps | | | |
| StFX Leadership Academy | | | | |

| Department | Program | Author | Secondary Author | Approval |
|---------------------------------|--|-----------------|-------------------|----------------|
| Campus Store | Academic Regalia | Ginger Fit | | Bob Hale |
| | Books, Course Packs & Teaching Materials | | | |
| | Clothing & General | | | |
| | Mail Services | | Robert MacDougall | |
| Communications | Communications & Media Relations | Kyler Bell | | Tim Lang |
| | Marketing, Advertising & Creative Services | | | |
| Conferences & Special Events | Conferences & Special Events | Carla Gillis | | Bob Hale |
| | Keating Centre Operations | | | |
| Continuing & Distance Education | Distance Education Program Administration | Janice Landry | | Janice Landry |
| | Distance Nursing Program Administration | Patsy MacDonald | | |
| | Non-Credit Programming | Harvey Goldie | | |
| | Online Undergraduate Programming | Janice Landry | | |
| Extension Department | Business & Economic Development | Phil Davison | | Phil Davison |
| | Field Work | | | |
| Facilities Management | Custodial | Peter MacDonald | | Leon MacLellan |
| | Energy & Utility Services | Shaun Chisholm | | |
| | Grounds & Transport | | | |
| | Maintenance | | | |
| | Projects | Candice Finbow | | |
| | Safety and Security Services | Robert Proctor | | |

| Department | Program | Author | Secondary Author | Approval |
|---------------------------------|--|------------------------|------------------|-----------------|
| Finance & Administration | Accounting Services | Allan Pettipas | | Helen MacGregor |
| | Executive Management & Administration: Office of the Vice-President Finance | Helen MacGregor | | |
| | Finance Operations | Lisa Craig | | |
| | Procurement Services | Wendy Morse | | |
| | Financial Systems & Reporting | Ted Holden | | |
| Food Services | Catering | Kevin Fraser | Alison Sampson | Bob Hale |
| | Meal Plans | | | |
| Fundraising | Donor Stewardship | Wendy Langley | | Tim Lang |
| | Major and Planned Gifts | | | |
| Human Resources | Health, Wellness and Safety | Janet Beaton | | Joe MacDonald |
| | Labor and Employee Relations (Professional Development) | Joe MacDonald | | |
| | Payroll and Benefits | Reid Etsy | | |
| Human Rights & Equity | Human Rights & Equity | Marie Brunelle | | Dr. Sean Riley |
| Information Technology Services | Management Information Systems | John DeLorey | | |
| | Media Services | Kathy Partridge | | |
| | Support Services | | | |
| | Technology Infrastructure Services | John DeLorey | | |
| | Telecommunication Services | Kathy Partridge | | |
| Library | Access Services | Suzanne van den Hoogen | | Lynne Murphy |
| | Archives | Kathy MacKenzie | | |
| | Collections Services | Elaine MacLean | | |
| | Library Administration | Lynne Murphy | | |
| | Research Services | Laurinda Matheson | | |

| Department | Program | Author | Secondary Author | Approval |
|--|--|-------------------|------------------|----------------|
| Office of the Associate Vice-President Research & Graduate Studies | ACEnet | Greg Lukeman | | Keith De'Bell |
| | Executive Management & Administration: Associate Vice President Research & Graduate Studies | Keith De'Bell | | |
| | Industry Liaison | Andrew Kendall | | |
| | National Collaborating Centre for the Determinants of Health | Connie Clement | | Keith De'Bell |
| | Research Grants Office | John Blackwell | | |
| | Research Operations | Dianne Edmond | | |
| Office of the President | President and Vice Chancellor Office | Dr. Sean Riley | | Dr. Sean Riley |
| Office of the Registrar | Institutional Analysis | Aimee Lyons | Shannon Morell | Shannon Morell |
| | Student Financial Aid | Rachel MacFarlane | Shannon Morell | |
| | Courses and Scheduling | Shannon Morell | | |
| | Student Records | Shannon Morell | | |

| Department | Program | Author | Secondary Author | Approval |
|---------------------------------------|---|-----------------------|------------------------------|---|
| Office of the Vice-President Academic | Academic Advising | Suzanne Russell | Kara Deon Jennie MacDonald | Richard Nemesvari Robert van den Hoogen Tim Hynes |
| | Antigonish Review | Gerald Trites | | Leslie MacLaren |
| | Art Gallery | Bruce Campbell | | Leslie MacLaren |
| | Dean of Arts: Senior Management & Planning | Richard Nemesvari | | Richard Nemesvari |
| | Writing Centre: APEX | Tatra Palfery | | Richard Nemesvari |
| | Writing Centre: Campus Services | | | |
| | Writing Centre: eXcel | | | |
| | Writing Centre: LEAP | | | |
| | Writing Centre: Writing Essentials | | | |
| | Dean of Business: Senior Management & Planning | Tim Hynes | | Tim Hynes |
| | Co-op program | Jane MacDonald | | |
| | Dean of Education: Senior Management & Planning | Jeff Orr | | Jeff Orr |
| | Student Advising (Education) | Garnet Patterson | | Jeff Orr |
| | Dean of Science: Senior Management & Planning | Robert van den Hoogen | | Robert van den Hoogen |
| | Animal & Plant Care Facility | David Garbary | Anne Louise MacDonald | Robert van den Hoogen |
| | Electronics Workshop | Craig Seaboyer | Gerry Marangoni | Robert van den Hoogen |
| | Machine Shop | Stephen MacDonald | Mike Steinitz | Robert van den Hoogen |
| | Microscopy Suite | George Robertson | Bill Marshall | Robert van den Hoogen |
| | Executive Management & Administration: Academic Vice President Office | Leslie MacLaren | | Leslie MacLaren |
| | International Exchange Office | Brenda Riley | | Leslie MacLaren |
| McKenna Centre | Mary Coyle | | Mary Coyle | |
| Research Ethics Board | Leona English | | Leslie MacLaren | |
| Theatre Antigonish | Ed Thomason | | Leslie MacLaren | |

| Department | Program | Author | Secondary Author | Approval |
|--------------------------|--|-------------------|-----------------------|-----------------------|
| Recreation | Club Sports | | | Leo MacPherson |
| | General Fitness/ Wellness programs | | | |
| | Intramural Program | | | |
| Recruitment & Admissions | Admissions | Brittany Landry | (Sara McKenna) | Justin Fox |
| | Campus Tours & Special Events | Rebecca Lewis | | |
| | Recruitment | Mark Kolanko | | |
| | Scholarships | Brittany Landry | (Sara McKenna) | |
| Service Learning | Course-Based Service Learning | Marla Gaudet | | Ann Bigelow |
| | Immersion Service Learning | | | |
| Student Life | Advisors | | | Robert van den Hoogen |
| | Aboriginal Advisor | Molly Peters | | |
| | Black Student Advisor | Morgan Gero | Robert van den Hoogen | |
| | International Advisor | Brenda Berthiaume | | Robert van den Hoogen |
| | LGBTQ | Rachel Hurst | Ryan Billington | |
| | Career Services | Jane MacDonald | | Bob Hale |
| | Chaplaincy Services | Anthony O'Connor | | Leon MacLellan |
| | Community Code of Conduct | Megan Turner | | Bob Hale |
| | Counselling | Mary McLean | | Sheila Sears |
| | Disability Resources Support/Tramble Rooms | Elizabeth Kell | | |
| | Health | Rose Cormier | | |
| | Orientation Week | Sean Ryan | Bob Hale | Bob Hale |
| | Residence Life | Shannon Travers | | |
| Xavier Express | Xavier Express Management | Bob Hale | | Bob Hale |