

**Presidential Task Force:
Sustaining the Academic Priorities at StFX**

**August 28, 2014
Coady 242, 2-4pm**

Present: Leslie MacLaren (Chair), Shannon Morell, Leo MacPherson, Tim Hynes, Richard Nemesvari, Lynne Murphy, Lisa Lunney Borden, Matt Meyer, Rachel Hurst, Jacques Boucher, Will Sweet, Charmaine McPherson, Denton Anthony, Peter Poole, Dave Risk, Jane MacDonald, Jennie MacDonald, Dave MacNeil, Wendy Morse, Bob Hale

Staff: Gina Sampson, Candice Finbow

1. Update:

Members were updated on the progress of the review phase and the drafting of the final report.

2. Review of results:

- Members discussed and resolved outstanding issues related to the program-specific results.
- Members made suggestions for strengthening the language of the overall themes section related to student leadership and research. These sections will be re-drafted and submitted for member review.
- Members reviewed the distribution of programs within each program group. Members were comfortable that the distribution reflected the findings of each scoring sub-committee and are consistent with a process where the sub-committees operated separately but using the same protocols.
- Members agreed that the scoring process was fair and impartial in its design and carried out with due diligence.

3. Final report contents:

- Members agreed to using the following key words to define each category: Sustain, priority to enhance, enhance, revise, unsustainable.
- Members reviewed the draft Table of Contents of final report.

4. Presentation of final report:

- Members discussed the process for presenting the final report to the President, and made suggestions related to a process for collecting feedback from programs and from the community.
- Members agreed that the program-level comments should be compiled into a response document that will accompany the Task Force final report.

5. Archiving documents

- Members began discussing the process of archiving documents from this process. The discussion was tabled for further discussion at the next meeting.

6. Next steps

- Drafting of report will continue. Members will be asked to review and comment on sections of the draft as they are complete.
- Members will be polled on potential meeting times for meeting with the President to present the final report.